

#	Course Name	Short description	Prerequisites	Duration
<b>*Hot Topic</b>				
Analytics Series				
1	*Advanced DAX Functions using Excel BI	Advanced DAX Functions	Basic DAX	16
2	*Advanced DAX Functions using Power BI	Advanced DAX Functions	Basic DAX	16
3	*Manipulate Big Data using Microsoft Excel Tactics	How to deal with Big data, data Processing and Scrapping	Not Required	16
4	*Statistics for non- Statisticians Applying Using Excel	Create statistical KPIs for Business	Not Required	24
5	Creating Visual Reports (Dashboard) By Using MS Excel®	Advanced Excel Functions and Advanced Charts Features	Basic Excel	32
6	Data Visualization Using Microsoft Excel	Advanced Visual Tactics	Basic Excel	32
7	Managing and Analyzing Data using Microsoft Excel® PivotTables	Advanced Pivotable Features and Calculations Level	Basic PivotTable	16
8	Data Analysis Using Microsoft® Excel BI	Pivottable,Power Query, Power Pivot and DAX	Basic Excel	24
9	Microsoft Data Analysis Using Power BI	Power BI	Not Required	32
10	Microsoft Excel® Business Modeling and Data Analysis	Advanced Power Pivot ,Data Modeling and DAX	Basic	32
11	*HR Analytics Using Excel BI	Appling HR Analytical Dashboard	Basic Business Domain Knowledge	32
12	*HR Analytics Using Power BI	Appling HR Analytical Dashboard	Basic Business Domain Knowledge	32
13	*Data Literacy for Business Professionals	Design Concepts, Visualization storytelling	Not Required	16
14	*Generative AI for Data Analyst	hands-on using Wise and Right Prompt engineering and ethical AI for Data Analysis	Not Required	16